

**Policy number: 18**

**Version 1: January 2021**

**To be reviewed: November 2022**

**Person responsible: Principal, School of Sport Education NT**

### **Introduction**

Travel to event locations and overnight accommodation are essential components in the delivery of School of Sport Education NT programs. Ensuring that students, teachers and volunteers understand the expectations appropriate to travel and accommodation ensures that the School of Sport Education NT meets duty of care obligations and sporting teams are able to participate in sports events within the NT and interstate. This is in accordance with the information provided in the student booklet.

Travelling and accommodating with a team is considered an important part of the whole School Sport educational experience.

### **Purpose**

This policy outlines the responsibilities of team officials and expectations when travelling and accommodating with teams.

### **Policy**

#### **Travel:**

To ensure the most economical travel can be sourced, advance bookings are made as early as Term 4 in the year prior to the event.

Team Officials must travel with the team both to and from the event.

Students participating at both levels are expected to travel to their event with the team unless a prior arrangement has been made. Return travel may be with parents if confirmed in advance. There are clear deadlines for this decision to be confirmed at both the inter-region and interstate levels

Travelling as a group:

- Ensures all arrive at the same time, avoiding any complications caused by late arrivals.
- Is an important part of building a sense of team. The geography of the Northern Territory means that students may only come together as a team immediately prior to departure for interstate events.
- Allows teams to develop a clear plan for arrivals at the inter-region level which allows for effective planning by the host region.
- Allows teams to develop a clear plan at the interstate level allowing for the host state to meet and greet teams on arrival. This ensures all will arrive in time for any official functions within the School Sport Australia program.

Clear arrangements need to be made with parents if they want their children to travel home with them. Parents must they accept duty of care from the moment the child is released from the team environment. In these circumstances return travel arrangements are the responsibility of the parent.

### **Accommodation:**

Accommodation will be sourced to provide the most economical option whilst ensuring student safety. Key factors in determining choices are:

- Safe and suitable accommodation which includes cooking and washing facilities, and space for the students to have recreation time.
- Proximity to the sporting venue.
- Availability of meal options and access to shops for food.
- Parking for any vehicles needed for daily transport.

Team officials will be accommodated with the students for supervision, however, separate rooms will be booked for team officials wherever possible. This will be on a twin share basis. Students will share accommodation with other students.

Team officials will set clear expectations for students regarding:

- Times to get up in the morning and to go to sleep at night.
- Behaviour in and around the accommodation venue, as there will be other people staying there too.
- Taking care of personal belongings and valuing shared space.
- Hygiene.
- Eating and hydration.
- Recovery, rest and sleep.

Parents who choose to accommodate with their children independently have full duty of care for the student outside of the daily championship program. This includes all meals and daily transport to and from the venue.

There may be options to invite students “living out” to team dinners but this is at the discretion of the team officials. Any such arrangements will be confirmed prior to departure for the Championship or Development and Interstate Selection Camp. Students cannot be dropped off at team accommodation at any time without prior arrangement.

### **Family Visits**

If students have family members living in the location of their competition it is acceptable for them to spend time with them provided it fits within the timeframe of planned activities. However, this must be confirmed in writing with contact details provided prior to departure for the Championship or Development and Interstate Camp. Team Officials have full duty of care for students accommodating with them and cannot release them to anyone without this prior arrangement in place.