

**Exemption Policy Attachment A.**

**To be eligible for selection in a School of Sport Education NT interstate team and participate in a School Sport Australia Championship a student must attend the relevant Championship or Development and Interstate Selection Camp where selection will be made.**

There will always be extenuating circumstances and genuine needs to explain why attendance is not possible. To ensure equity of opportunity is maintained, these exemptions need to be dealt with in a timely manner and consistent process.

**Criteria to be considered in dealing with any request for exemption:**

The student must be:

- Eligible for selection.
- Unable to abide by the selection policy due to one of the following unforeseeable circumstances shown in the table below for which proof is required:

<b>Reason for Exemption</b>	<b>Documents Required.</b>
Documented medical reason.	Medical Certificate.
Family bereavement/serious illness, cultural activity.	Written confirmation of dates/event/circumstances.
Pre-arranged major family holiday or function such as an overseas trip, or family wedding.	Written confirmation of dates and nature of travel.
Compulsory school event which relates directly to assessment.	Written confirmation from the school.
Absent from school on a talent or elite sports program, or another school representative activity.	Written confirmation of dates and event required from school or organising body.

**Process:**

The following should be adhered to:

- A letter/email requesting exemption should be submitted to the regional Sport Education Coordinator (SEC). This request must be evaluated against the above criteria and if endorsed by the SEC, sent on to the Assistant Principal, School of Sport Education NT. The request must be submitted **at least one month prior to the School of Sport Education NT Championship or Interstate Development and Selection Camp, or as soon as possible in the case of injury or illness.**
- The request will be assessed against the above criteria.
- Notification of the decision will be given in writing by the Assistant Principal, School of Sport Education NT, to the family making the request, regional SEC copied into that communication.

**Please note**

Each request for exemption is decided on its unique set of considerations and no decision for exemption can or should be considered as setting a precedent for future requests.