

**Policy number: 1**

**Version 1: January 2021**

**To be reviewed: November 2024**

**Person responsible: Principal, School of Sport Education NT**

### **Introduction**

Any student participant or volunteer who is unhappy with decisions made by the School of Sport Education NT which impact directly on their role within the organisation, has the right of appeal against decisions made.

### **Purpose**

The Board of School Sport NT (SSNT) Incorporated maintains an Appeals Committee to review decisions and ensure fairness and transparency in operation.

### **Appeals Committee**

Suitably qualified, experienced and impartial people will be invited to nominate as a member of the Appeals Committee. The SSNT Board will approve the appointments of five Appeals Committee members. Members of the SSNT Board and Staff of the School Sport Education are not eligible.

The Appeals Committee will not meet unless an occasion arises requiring its activation. Three members are required to adjudicate an appeal.

The Appeals Committee shall have full discretionary power to seek further evidence on the issue. The Appeals process must apply natural justice.

Decisions which may attract an appeal include for example:

- A decision made not to appoint an applicant as a team official.
- A student not selected in a team without reasonable justification.
- Incorrect application of SSA policy resulting in the wrongful selection of a student.

### **Appeals Process**

An appeal against a decision must be provided in writing with a justification, explanation and recommendation, and should be submitted through the [admin.ssnt@education.nt.gov.au](mailto:admin.ssnt@education.nt.gov.au) email address.

The Appeals Committee will meet within 30 days of the appeal being received. The outcome of the appeal will be provided in writing.

The Appeals committee may:

- Affirm the original decision.
- Determine that a decision has been made without due consideration of all relevant facts and refer back to the School of Sport Education NT for further consideration.

- Find that a decision was not made in accordance with School of Sport Education NT policy, outlining the reasons for an alternative decision it would recommend.